SIMPPLE

USER GUIDES
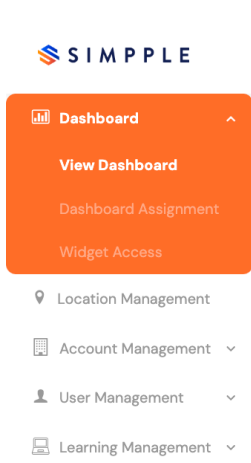
DASHBOARD MODULE

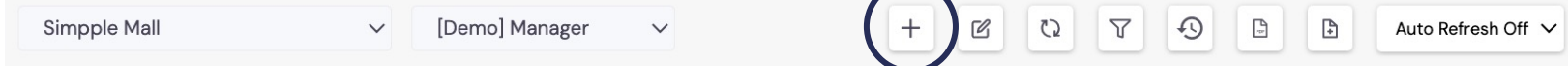# Creating and Editing Dashboards

SIMPPLE.AI
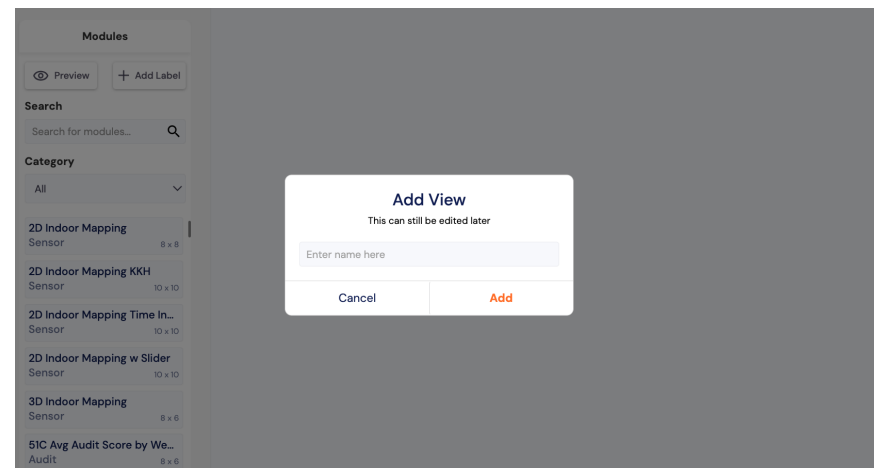
Creating a new dashboard

- Navigate to the *View Dashboard* section of the Simpple menu
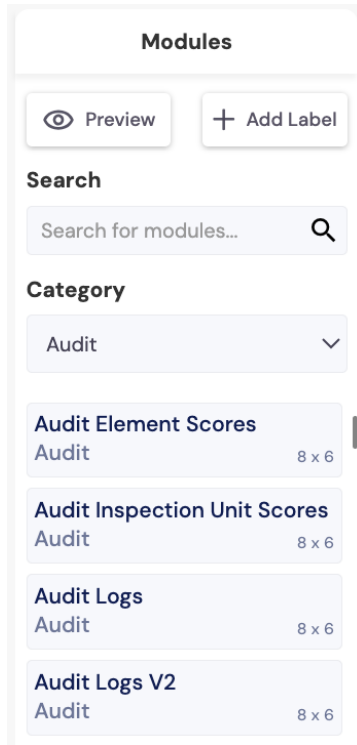- Select *Site* and *User* and your selected dashboard will load

- Click the + icon to create a new dashboard

- Add a name for your Dashboard View and click *Add*

Modules

+Add Label

Search

Search for modules...

Category

Audit

Audit Element Scores
Audit   8 x 6

Audit Inspection Unit Scores
Audit   8 x 6

Audit Logs
Audit   8 x 6

Audit Logs V2
Audit   8 x 6

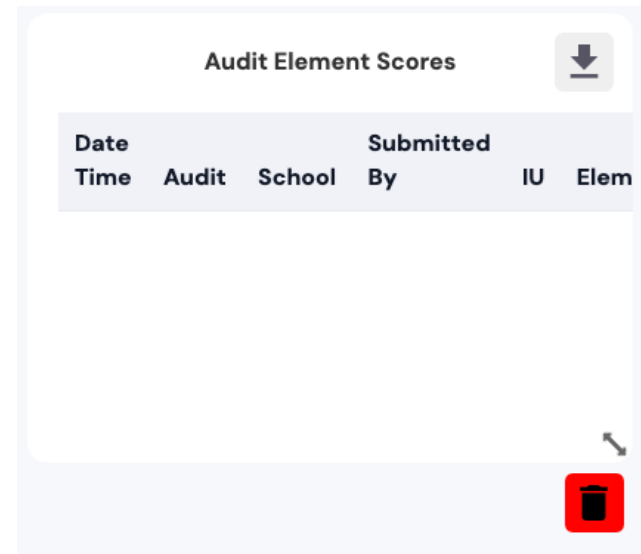- Find the correct widget through the *Search Bar* or *Category* drop down

- Click on the required widget to add it to the dashboard editor

- Multiple widgets can be added simultaneously and rearranged freely

- The widget can be dragged and dropped freely around the page

- Use the ⬊ to resize the widget and the bin icon to delete it

- Use the ⌄ button in the top right corner to save the new dashboard

Audit Element Scores

Date Time	Audit	School	Submitted By	IU	Elem

SIMPLE

Key Functionality

Simpple Mall Manager Dashboard

Site Selection

User Selection

New Dashboard Page

Edit Current Dashboard Page

Refresh Page

Dashboard Filter Options

Revert Dashboard to Previous Save

Export Current Page to PDF

Duplicate selected pages to other users

Auto Refresh Options

Simple Mall

[Demo] Manager

Auto Refresh Off

SIMPPLE